UNIVERSITY OF IBADAN
BULLETIN

5070 **Special Release** **22 October, 2026**

URGENT REQUEST FOR STAFF INFORMATION FOR FEDERAL GOVERNMENT REPORTING REQUIREMENTS

The University has received official requests from the Federal Ministry of Education and the Nigeria Social Insurance Trust Fund (NSITF) for updated staff records in connection with the Group Life Assurance Scheme and Employees' Compensation Scheme, respectively.

These requests necessitate the urgent collation of comprehensive and accurate staff information, particularly the National Identification Number (NIN), which is increasingly becoming an important means of personnel identification and verification across Federal Government Ministries, Departments and Agencies.

Consequently, all members of staff are hereby directed to immediately access the online staff information collection form through the link below and provide the requested information accurately.

Link: https://uistaffupdate.ng

Staff should use their Personnel File (PF) Number exactly as it appears on their payslip, including any leading zeros, to access the portal.

All staff are required to complete this exercise on or before Monday, 26 October, 2026. Heads of Departments and Units are requested to ensure that this directive is brought to the attention of all staff under their supervision.

Your prompt compliance is essential to enable the University to meet these important statutory reporting obligations.

Thank you.

G. O. Saliu, ***JP, fspsp, FNIM, FCIML, MANUPA, MAUA (UK)***
Registrar