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Special Release

27 April, 2026

UNIVERSITY OF IBADAN, IBADAN
INTERNAL ADVERTISEMENT FOR CONVERSION OF APPOINTMENT

Applications are invited from suitably qualified candidates **for conversion** to the following Non-Academic positions in the University.

(1) Assistant Registrar	-	CONTISS 9
(2) Senior Accountant	-	CONTISS 9
(3) Senior Internal Auditor	-	CONTISS 9
(4) Senior Engineer	-	CONTISS 9
(5) Senior Technologist	-	CONTISS 9
(6) Senior Personal Secretary II	-	CONTISS 9
(7) Administrative Officer	-	CONTISS 8
(8) Accountant I	-	CONTISS 8
(9) Engineer I	-	CONTISS 8
(10) Technologist I	-	CONTISS 8
(11) Senior Technical Officer	-	CONTISS 8
(12) Internal Auditor I	-	CONTISS 8
(13) Administrative Assistant	-	CONTISS 7
(14) Accountant II	-	CONTISS 7
(15) Internal Auditor II	-	CONTISS 7
(16) Higher Executive Officer	-	CONTISS 7
(17) Higher Executive Officer (Account)	-	CONTISS 7
(18) Higher Technical Officer	-	CONTISS 7
(19) Technologist II	-	CONTISS 7
(20) Engineer	-	CONTISS 7
(21) Executive Officer	-	CONTISS 6
(22) Executive Officer (Account)	-	CONTISS 6
(23) Senior Assistant Technologist	-	CONTISS 6
(24) Technical Officer	-	CONTISS 6
(25) Workshop Supervisor	-	CONTISS 6

REQUIRED QUALIFICATIONS AND EXPERIENCE

For Position No. 1: Candidate must possess five (5) O' level credits including English Language plus B. A./B.Sc. in Arts and Humanities with a minimum of Second Class Lower Division, and a Master degree in a relevant discipline. He/She must be a member of a relevant professional body.

For Position No. 2: Candidate must possess five (5) O' level credits including English Language plus a degree in Accounting or other related discipline with a minimum of Second Class Lower Division and be a member of a professional body – ICAN/ANAN, ACCA, CIPFA and ICMA.

For Position No. 3: Candidate must possess five (5) O' level credits including English Language and Mathematics plus a degree in a relevant discipline with a minimum of Second Class Lower Division, and be a member of a relevant professional body – ICAN/ANAN/ACCA/CIPFA/ICMA.

For Position No. 4: Candidate must possess five (5) O' level credits including English Language and Mathematics, plus a degree in a relevant discipline with a minimum of Second Class Lower Division or a Master degree and relevant professional membership.

For Position No. 5: Candidate must possess five (5) O' level credits including English Language and Mathematics plus a good HND/ Degree plus M. Tech in the same discipline and associate membership of relevant professional bodies - NSE or COREN.

For Position No. 6: Candidate must possess five (5) O' level credits including English Language plus a good HND/Degree in Secretarial Studies, Office Administration or other relevant professional qualifications.

For Position No. 7: Candidate must possess five (5) O' level credits including English Language plus a degree in the relevant field with a minimum of Second Class Lower Division, Master degree in relevant discipline and NYSC discharge/exemption/exclusion certificate.

For Position No. 8: Candidate must possess five (5) O' level credits including English Language and Mathematics, plus a degree in Accounting or in any other relevant discipline with a minimum of Second Class Lower Division and NYSC discharge/exemption/exclusion certificate, with relevant accounting professional qualifications.

For Position No. 9: Candidate must possess five (5) O' level credits including English Language and Mathematics plus a degree in a related field not below Second Class Lower Division and relevant professional membership - NSE or COREN.

For Position No. 10: Candidate must possess five (5) O' level credits including English Language and Mathematics and a good HND or B.Sc in a relevant discipline not below Lower Credit/Second Class Lower Division plus associate membership of relevant professional bodies MIST, NIST, NATE, COREN, ABICON, AAHAT.

For Position No. 11: Candidate must possess five (5) O' level credits including English Language and Mathematics plus a good B.Sc. or HND in a relevant discipline with a minimum of Second Class Lower Division or Lower Credit.

For Position No. 12: Candidate must possess five (5) O' level credits including English Language and Mathematics plus a degree in a relevant discipline with a minimum of Second Class Lower Division and NYSC discharge/exemption/exclusion certificate.

For position No. 13: Candidate must possess five (5) O' level credits, degree in the relevant field with a minimum of Second Class Lower Division and NYSC discharge/exemption/exclusion certificate.

For position No. 14: Candidate must possess five (5) O' level credits including English Language and Mathematics plus a degree in Accounting or any other relevant discipline with a minimum of Second Class Lower Division and NYSC Discharge/Exemption/Exclusion certificate, with relevant Accounting professional qualifications.

For Position No. 15: Candidate must possess five O' level credits including English Language and Mathematics plus a degree in a relevant discipline with a minimum of Second Class Lower Division and NYSC discharge/exemption/exclusion certificate, with relevant Accounting/Auditing professional qualifications.

For Position No. 16: Candidate must possess five (5) O' level credits including English Language plus degree or HND in a relevant discipline with a minimum of Third Class Division or Lower Credit.

For position No. 17: Candidate must possess five (5) O' level credits including English Language and Mathematics plus HND/Degree in Accounting, Financial Studies or any other relevant discipline with a minimum of Lower Credit or Third Class.

For Position No. 18: Candidate must possess five (5) O' level credits including English Language and Mathematics plus HND or B.Sc. in a relevant discipline with a minimum of Lower Credit or Second Class Lower.

For Position No. 19: Candidate must possess five (5) O' level credits including English Language and Mathematics plus HND or Degree in a relevant discipline not below Lower Credit or Second Class Lower Division in addition to membership of relevant professional bodies: MIST, NIST, NATE, COREN, ABICON, AAHHT and others.

For position No. 20: Candidate must possess five (5) O' level credits including English Language and Mathematics plus B.Sc. Degree in a relevant discipline with a minimum of Second Class Lower Division plus membership of professional bodies - NSE or COREN.

For position No. 21: Candidate must possess five (5) O' level credits including English Language plus OND in a relevant discipline with a minimum of Lower Credit.

For position No. 22: Candidate must possess five (5) O' level credits including English Language and Mathematics plus OND in a relevant discipline with a minimum of Lower Credit.

For position No. 23: Candidate must possess five (5) O' level credits including English Language and Mathematics plus OND in a relevant discipline not below Lower Credit.

For position No. 24: Candidate must possess five (5) O' level credits including English Language and Mathematics plus OND in relevant discipline.

For position No. 25: Candidate must possess five (5) O level credits including English Language plus Trade test I, II, III or National Craft Technical Certificate.

METHOD OF APPLICATION

Applicants should forward their applications (10 copies) with photocopies of certificates, detailed Curriculum Vitae stating: Full Names, Postal E-mail, Address, Mobile Telephone Numbers, Date of Birth, Marital Status, **Present Position and CONTISS**, State of Origin and Local Government, Full Qualification(s) with Dates, Work Experience and Names and Addresses of three (3) Referees, to reach the Deputy Registrar, Human Resource and Development, Senior Non-Academic Staff, University of Ibadan, **not later than two (2) weeks** from the date of this publication. Applicants should also indicate in their Curriculum Vitae the positions applied for.

Applicants are requested to inform their Referees to send Confidential Reports on letter-heads direct to the Registrar. Attention: Deputy Registrar, Human Resource and Development (Senior Non-Academic Staff), University of Ibadan, from whom further details may be obtained. They should also advise their Referees to state in their Confidential Reports, the positions applied for.

Only the applications of shortlisted candidates will be acknowledged.

Thank you.

G. O. Saliu, JP, fspsp, FNIM, FCIML, MANUPA, MAUA
Registrar