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Special Release

21 November, 2017

EXPRESSION OF INTEREST

1. INTRODUCTION

The University of Ibadan, the First University in Nigeria established in the year 1948 with a vision to be a world-class institution for academic excellence geared towards meeting societal needs hereby invites interested reputable, competent and experienced consulting firms of Architects, Civil/Structural Engineers, Mechanical Engineers, Electrical Engineers and Quantity Surveyors to submit Expression of Interest (EOI) for **Pre and Post Tender Consultancy Services of Construction Projects in the University.**

2. BIDDING CRITERIA

In order to be considered, interested Consultants are to submit the following documents:

- (a) Evidence of Registration with the Corporate Affairs Commission (CAC)
- (b) Current Tax Clearance certificate for the last three (3) years.
- (c) Evidence of Financial Capability/Reference letter from a reputable bank.
- (d) Evidence of Payment of Tender Fee
- (e) Company Profile and Organization Structure, including names and resume of key personnel with address and phone numbers.
- (f) Evidence of Registration of both the company and the key personnel with relevant professional bodies (ARCON, COREN, QSRBN etc)
- (g) Verifiable list of previous/similar major/project successfully executed in the recent past with their locations and clients. (Copies of Completion Certificate/Final Payment certificate should be attached)
- (h) Three years most recent audited accounts of the company.
- (i) Annual turnover as stated in a verifiable tax clearance certificate
- (j) Bid security should be in line with Section 26(1) of the Public Procurement Act, 2007
- (k) Provision of Certificate of Compliance from Industrial Training Fund (ITF)
- (l) Provision of Certificate of Compliance from Pension Commission (PENCOM)
- (m) Evidence of Registration with National Social Insurance Training Fund (NSITF)
- (n) For Joint Ventures, Memorandum of Understanding must be attached.
- (o) Consent to allow for Verification of all the documents submitted including CAC, Inland Revenue, VAT Remittances, Pension & Industrial Training Fund and Company's financial standing with the bankers.
- (p) Evidence of BPP's Interim Registration Report-IRR
- (q) A sworn affidavit disclosing:
 - i. That the Bidder is neither in receivership nor a subject of insolvency/bankruptcy/winding up proceedings;
 - ii. That none of the Bidder's Directors has ever been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification or falsification of facts relating to any matter.

- iii. Whether or not any Officer of University of Ibadan is a former or present director, shareholder, or has any pecuniary interest in the bidder;
- iv. That all information presented in the bid is true and correct in all particulars.

3. SUBMISSION OF DOCUMENTS

Bids shall be enclosed in an envelope clearly marked “**EXPRESSION OF INTEREST**”. The title of the project should be written at the top left-hand corner of the covering envelope and should not bear the name of the tendering firm. Four (4) sets of bid should be submitted and hand delivered to:

**Director of Procurement
Secretary, Procurement Planning Committee
University of Ibadan**

4. CLOSING DATE

Submission of Tender closes Six (6) weeks from the date of publication by 12 noon. Any Tender received after this stated date and time will not be considered. Duly submitted Tenders shall be opened same day immediately after the stated closing time in the Senate Chamber of the University.

Please Note that:

- i.* The University of Ibadan is neither committed nor obliged to shortlist any Contractor or to award the contract to Contractor or Agent.
- ii.* The University reserves the right to reject any and /or all bidding packages.
- iii.* The University will only recognize and correspond with only authorized officers of the tendering companies and NOT through individuals or agents acting on their behalf.
- iv.* This advertisement for invitation shall neither be construed as a commitment on the part of the University nor shall it entitle any contractor to make any claims whatsoever and /or seek any indemnity from the University of Ibadan.
- v.* Tendering with false document is an offence which will lead to disqualification and prosecution.

You can also visit the University’s website: www.ui.edu.ng

Thank you.

**Olujimi I. Olukoya, MNIM, FPA
Registrar**