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Special Release

31 October, 2019

INTERNAL AND EXTERNAL ADVERTISEMENT

Applications are invited from suitably qualified candidates for the following positions in the University of Ibadan.

1. Clerical Officer
2. Office Assistant II
3. Programme Analyst
4. System Analyst
5. Accountant II
6. Executive Officer (Accounts)
7. Laboratory Assistant II
8. Confidential Secretary IV
9. Data Processing Officer
10. Motor Driver/Mechanic

QUALIFICATIONS AND EXPERIENCE

For position No. 1: Applicants must possess at least five O/Level Credit in SSCE/WASSCE/GCE/NECO including English Language.

Salary: CONTISS 02 (₦ 165,437.00 - ₦ 239,539.00)

For position No. 2: Applicants must possess at least five O/Level Credit in SSCE/WASSCE/GCE/NECO including English Language.

Salary: CONTISS 02 (₦ 165,437.00 - ₦ 239,539.00)

For position No. 3: Applicants must possess 5 “O” Level credits pass (WASSCE/NECO/GCE) including English Language and Mathematics plus a Degree /HND in Computer Science/ Information Technology and other related discipline

Salary: CONTISS 07 (₦590,191.00 – ₦868,105.00)

For position No. 4: Applicants must possess 5 O’ level credits (WASSCE/NECO/GCE) including English Language and Mathematics plus HND/ Degree in related field, plus at least three (3) years cognate experience.

Salary: CONTISS 08 (₦ 682,547.00 - ₦ 1,008,831.00)

For position No. 5: Applicants must possess 5 O’ level credits (WASSCE/NECO/GCE) including English Language and Mathematics plus Degree in accounting or degree in other relevant discipline with a minimum of Second Class Lower Division.

Salary: CONTISS 07 (₦590,191.00 – ₦868,105.00)

For position No. 6: Applicants must possess 5 O’ level credits (WASSCE/NECO/GCE) including English Language and Mathematics with ND in Accounts, Financial Studies.

Salary: CONTISS 06 (₦ 373,557.00 - ₦ 561,843.00)

For position No. 7: Applicants must possess at least five O/Level Credit which must include two science subjects in SSCE/ WASSCE/GCE/NECO including English Language

Salary: CONTISS 02 (₦ 165,437.00 - ₦ 239,539.00)

For position No. 8: Applicants must possess five O/Level Credit including English and Mathematics in SSCE/WASSCE/GCE/NECO in addition to Confidential Secretary IV Certificate, (35/80 WPM) and a recognized certificate of computer training plus six (6) years’ experience.

Salary: CONTISS 04 (₦ 194,512.00 - ₦ 297,972.00)

For position No. 9: Applicants must possess 5 O’ level credits (WASSCE/NECO/GCE) including English Language and Mathematics with ND in relevant discipline with professional training in Data Processing.

Salary: CONTISS 06 (₦ 373,557.00 - ₦ 561,843.00)

For position No. 10: Applicants must possess with five O/Level Credit including English and Mathematics in SSCE/WASSCE/ GCE/NECO, a valid Group “E” Driving License plus Trade Test Grade I,II,III with three (3) years’ experience.

Salary: CONTISS 03 (₦ 172,827.00 - ₦ 261,839.00)

Conditions of Service:

As obtainable in Federal Universities in Nigeria

METHOD OF APPLICATION:

Applicants should forward application letters, two (2) photocopies of their certificates, detailed Curriculum Vitae (15 copies) stating: Full Names, Postal/E-mail Address, Mobile/Telephone numbers, Date of Birth, Marital Status, State of Origin and Local Government, Full Qualification(s) with Dates, Work experience and Names and Address of three (3) Referees to reach the Deputy Registrar (Establishments), University of Ibadan, **not later than six (6) weeks** from the date of this publication. Applicants should also indicate in their Curriculum Vitae the positions applied for.

Applicants are requested to inform their Referees to send Confidential Reports on letter-head direct to the Registrar, Attention: Deputy Registrar (Human Resource and Development/Non-Academic), University of Ibadan, from whom further details may be obtained. They should also advise their Referees to state in their Confidential Reports, the positions applied for and the Departments/Units where the positions are based in the University.

Only the applications of shortlisted candidates will be acknowledged

Olubunmi O. Faluyi, *MCIPM, MAUA*
Registrar