



4637

Special Release

03 August, 2023

NEW UHIS Regulations on Addition of Dependants

I write to inform the University community that staff that added dependants on NHIS in May 2023 at the University Health Services, Jaja Clinic are to note the new NHIS requirement for addition.

1. Addition of spouse: Photocopy of marriage certificate
2. Addition of child: Photocopy of birth certificate

Please, write the following at the back of the photocopy:

- ❖ NHIS number
- ❖ Name of the spouse or child to be added
- ❖ Phone number of Principal

Please, submit at NHIS office, Jaja Clinic between Monday, 07 to Wednesday, 09 August 2023.

Time: 10.00 a.m. to 2.00 p.m. daily

Note: Deadline is Wednesday, 09 August 2023

This information is NOT for staff that registered newly between Wednesday 03 to Friday, 05 May 2023 **but for those who wish to add dependants.**

The above is required before capturing for NHIS can be done for the additions.

Members of the University community should please treat with dispatch.

Thank you.

G. O. Saliu, MANUPA, MNIM, MAUA
Registrar and Secretary to Council